

Mattituck High School

Early Graduation Policy Application Packet

Guidelines.....	page 1
Student Application.....	page 2
Parent Letter Instructions.....	page 3
Teacher Form.....	page 4

Guidelines

The Mattituck High School requires that any student wishing to graduate prior to their original cohort commencement date needs to follow the process outlined below. This process will ensure that each student's request is examined and that a decision is rendered that will benefit each student.

1. The students will file an application that will include the reasons why he/she wishes to graduate early. In addition, a formal letter, written by the parent, will be required.
2. Both these documents must be submitted no later than June 1st of the student's sophomore year.
3. Once approved by the Principal, Guidance will review and complete a credit check.
4. Guidance will send out teacher input forms to all academic teachers.
5. Guidance will schedule a conference with students, student's parent(s), Guidance counselor, and Principal. All criteria listed below plus teacher input forms will be considered.
6. If Principal denies request, **parent and student** may request an appeal with the Superintendent by the last day of school of the sophomore year.

Criteria:

1. All applicants will maintain a satisfactory GPA and exemplary attendance record.
2. Student must exhibit social and emotional maturity.
3. Student's attitude toward early graduation/post high school plans will be considered.
4. Students graduating early would not be considered a senior but would be recognized as a part of their original cohort. This includes but is not limited to:
 - Consideration for valedictorian/salutatorian
 - Senior privileges
 - Class rank

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Application for Early Graduation Parent Instructions

Parent must submit a formal letter requesting early graduation.

Letter must acknowledge reading of implications cited in Guidelines.

Address letter to:
Shawn Petretti, Principal
15125 Main Road
Mattituck, NY 11952

Hard copy letter may be dropped off in person, mailed to above address or emailed to:
scpetretti@mufsd.com.

Please include daytime phone number.

